

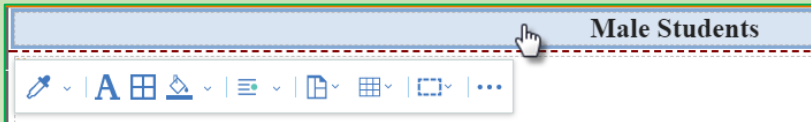
# Contextual Toolbars

## Logging In

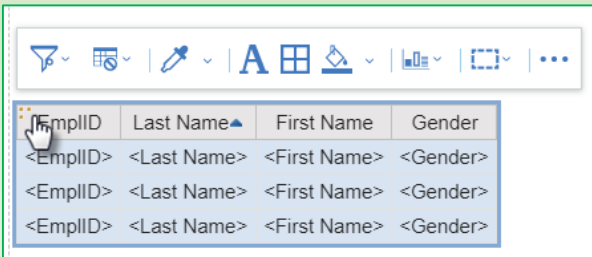
1. Navigate to <https://cedar.princeton.edu>
2. From the **IW & Tools** tab, click **Enter the Warehouse**
3. Enter your **NetID** and **Password**

## Contextual Toolbars

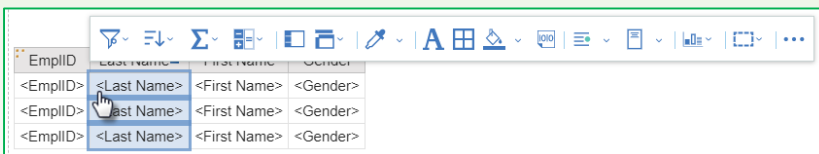
Toolbars in the Reporting interface of Cognos Analytics are context-sensitive. This means when you click an object within a report, a toolbar pertaining to the selected context is displayed, giving you options to work with that particular object.



Contextual toolbar: header/footer

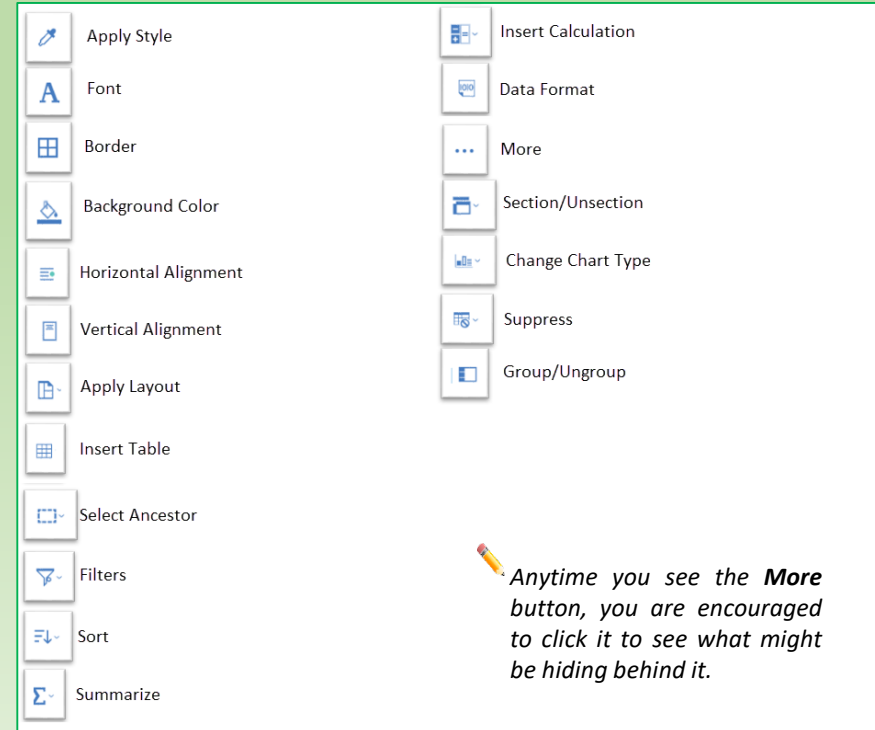


Contextual toolbar: selecting the list



Contextual toolbar: selecting query item

Most commonly seen icons on contextual toolbars:



*Anytime you see the **More** button, you are encouraged to click it to see what might be hiding behind it.*

Running a report with Interactivity enabled displays another contextual toolbar, depending on where you click.

